

# **The Garfield Jazz Foundation – Annual Meeting**

**September 30, 2019**

## **Introductions**

- Caroline Platt (acting President) welcomed everyone to the Annual meeting. Introductions were made.

**Overview of the Garfield Jazz Foundation (GJF)** - Caroline gave a detailed PowerPoint presentation about the basics of the GJF. Please refer to attached document that Caroline presented for more details. Listed below are some of the highlights:

- The GJF is a parent-run booster group that supports the activities of the Garfield HS Jazz program.
- Curricular, programming and festival participation are decided by the Jazz Director.
- The GJF fundraising offsets approximately 50% of the costs of running the program.
- Objectives for 2019-20: enable a successful transition year, assess and rebuild the GJF structure, and begin planning for the future.
- The jazz calendar of events will remain largely unchanged this year. The GJF will be making strategic investments where needed.
- Income will continue to come from fundraising, donations/grants, and student registration fees. Scholarships are available so all students can fully participate.
- Expenses: Travel remains the biggest expense, which includes the Band 1 Europe trip this summer. Expenses will continue to include festival and travel fees, teacher support, administration, and the 2019-20 all-band retreat in November.

## **GJF slate of officers for 2019-20**

- Background: The GJF is in the process of revising the organization's bylaws. The most current bylaws were last updated in 2003. Elise Kim (acting Secretary) and Zinta Smidchens (jazz parent) are in the process of revising the bylaws so they reflect the current vision and practices of the GJF. They will present an updated version at the November 2019 monthly meeting to be discussed and voted on. Since the structure of the Board of Directors is different now than it was in the 2003 bylaws, we will only vote on officers that are listed in the 2003 bylaws (President, Vice President, Secretary and Treasurer). In addition, the 2003 bylaws state that the Band Director is considered a member of the Board. The 2018-2019 GJF Board has nominated and approved the 2019-2020 GJF Board members.

- A motion was made and seconded; a vote was taken and then was approved to accept the slate of officers as follows:  
**2019-2020 GJF Board officers:**  
**President** - Caroline Platt  
**Vice President** – Trina Torgelson  
**Secretary** – Elise Kim  
**Co-Treasurers** – Doug and Tasha Irvine
- A motion was made and seconded; and a vote was taken and then was approved to accept the Jazz Director Jared Sessink as a member of the board.  
**2019-20 GJF Board member:**  
**Jazz Director** – Jared Sessink
- The updated bylaws will be proposing that the Board of Directors will now include President, VP, Secretary, Treasurer, Communications, Fundraising, and Band Rep At-large. The Jazz Director will no longer be a board member. This has been discussed with Jared and he is in agreement with this change.

#### **GJF 2019-2020 Budget**

- Caroline has been working with the previous GJF board to establish the budget for the 2019-20 school year. The majority of the budget will remain the same from last year and it is based on historical data from the last 3-5 years. The fundraising goal is to continue to cover approximately 50% of the costs of the jazz program. Since there is a large carryover from previous years, the GJF will be paying for 100% of the November retreat as this is an investment in the program during this transitional year.
- A motion was made and seconded; a vote was taken and then approved to accept the 2019-20 budget as presented.

#### **Meeting adjourned**

**Next meeting:** Monday, October 7, 2019 at 7pm in the Garfield HS band room