**Garfield Jazz Foundation Monthly Meeting  
February 3, 2020**

**Welcome**

**Director updates – Caroline Platt on behalf of Mr. Sessink**

* UW Jazz Festival – Deb Schaaf directed Band 3. They were named one of the three outstanding bands of the festival.
* Clark College Jazz Festival - Band 2 received five outstanding musician awards. Band 1 received eight outstanding musician awards and they placed 1st in their division.
* Bellevue College Jazz Festival – Garfield placed 2nd and four students received outstanding musician awards.
* 2020-2021 auditions – Jazz auditions will be held in June this year. Information will go out in March. Placement will be based on merit and ability, not seniority. Mr. Sessink will look at how many students audition in order to determine how many bands there will be next year.

**GJF Updates – Caroline Platt**

* This is a transitional year for the jazz program and the GJF. Because Mr. Sessink is new to Garfield jazz, he has kept many aspects of the program similar to years past. He has made minor tweaks in the performance schedule, which were based on feedback that he received from students and families. Mr. Sessink sets all academic priorities, decides curricula and plans all performance opportunities. GJF’s purpose is to provide organizational and financial support for the jazz programs at Garfield. This year, the Board has been working to evaluate, update and reshape operations now that we have a new director. The Board has been updating the board positions, updating accounting systems and revising the bylaws.

**Bylaws update – Elise Kim**

* The Board has been working over the last several months to revise the organization’s bylaws. They were last revised in 2003. A vote was taken via email and 87% of all jazz families participated. The proposed bylaws passed by 95%. Going forward, there will be an annual review of the bylaws to ensure they align with the program and mission of the GJF. A committee will be formed in the spring/summer.

**Board positions – Caroline and Elise**

* Since the 2019-2020 Bylaws were approved, a vote was taken to approve the remaining Board members. These positions are new this year and were not a part of the 2003 GJF bylaws. The two new Board roles are Band Rep at Large - Mark Craemer and Fundraising Lead - John Holdcroft. A motion was made, seconded and the vote passed.
* We still have a critical Board position open, our Communications Lead. All communication is currently falling to those who are already supporting the program; therefore, we really need someone to step in to help with great need. Please contact Caroline or anyone on the Board if interested.

**Approve minutes of previous meetings – Elise**

* Since the 2019-2020 Bylaws were approved, a vote was taken to approve the meeting minutes from September, October, November and January. A motion was made, seconded and the vote passed.
* The Bylaws, meeting minutes and other documents will soon be posted on the new GJF family portal. This will be a password protected site that families can access for information. It should be up and running soon. More info to come.

**Treasurer’s Report – Tasha Irvine**

* There will be a Treasurer’s report at the monthly GJF meetings.
* Admission will no longer be charged at three concerts at the Quincy Auditorium, donations will be accepted.
* Income from apparel sales was under. It was done online this year which wasn’t as successful as hoped for. We’ll need to look at this for next year.
* Gigs – we have about 20% of the bookings that we had last year. More students are needed, especially girls. Caroline will talk to Mr. Sessink and Mr. Sundt about ways to open this up to more students and to encourage participation. John will talk to Sandy Lord (Gig coordinator) about possibly updating the information on the website.
* Registration fees are still being collected from the remaining families.
* There was a one-time expense for the website update.
* Travel expenses include the Europe tour for Band 1 which is a big expense.
* Our funding for the remainder of the year should be on track with years past.

**Misc. announcements – Caroline**

* Band 1 has been invited to perform at Hot Java Cool Jazz at the Paramount on March 27th. Starbucks is going to honor to Clarence Acox.
* Band 1 recently submitted their Essentially Ellington recording and should hear the results soon.
* The GJF Citrus Sale will be stating in March, information will be coming soon. Volunteers are needed.
* The Gala fundraiser will be held on May 16th at Washington Hall. Planning is now under way and volunteers are needed.

**Next meeting: Monday, March 2nd at 7pm.**